

Fabens ISD
2021-2022 E-Rate 24 – Request For Proposal

SCOPE OF PROPOSAL

The Fabens Independent School District is accepting proposals for **E-Rate Year 24 Internal Connections**.

Details for Form 470 can be found at the following link:

<http://www.sl.universalservice.org/menu.asp>
<http://www.fabensisd.net>

The sealed proposal addressed to Fabens Independent School District, Attention: Dr. Veronica Vijil will be received in the Central Office at 821 N.E. “G” Street, P.O. Box 697 Fabens, TX 79838 until:

March 19, 2021, @ 10:00 AM Local Time for E-Rate YR24 RFP

Withdrawal of proposals will not be allowed after the closing time for submission of proposals.

Questions concerning this proposal will be addressed to the Technology Director, Mario Dominguez, Fabens Independent School District. Questions can be submitted via fax at (915) 764-4899 or via email at mariod@fabensisd.net.

The proposal must be submitted on these forms. Deviations to any conditions and specifications will be noted in writing by the company and will be included with the proposal.

Disclosures:

By signing this proposal, a company affirms that he or she has not given, offered to give, nor intended to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the proposal submitted.

The company shall note any and all relationships that might be a conflict of interest and include such information with the proposal.

By signing this proposal, a company affirms that, to the best of his/her knowledge, the proposal has been arrived at independently and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competitive or give them an unfair advantage over other companies in the award of this proposal.

Assignment and subcontracting: No part of this order may be assigned or subcontracted without the prior written approval of Fabens ISD. Payment can only be made to the awarded supplier.

Fabens Independent School District reserves the right to accept or reject any and all proposals, any part thereof, and to waive any technicalities in the best interest of the district.

GENERAL SPECIFICATIONS

The proposal shall be placed in an envelope with the envelope being endorsed on its face with the name of the person, firm or Corporation submitting such proposals and clearly marked “E-Rate Year 24 RFP.”

The company must submit proposals in accordance with the following specifications. Each variance to these specifications must be clearly stated in the proposal. Slight variations to specifications might be accepted; however, the District will be the sole judge as to what variations will be allowed.

Proposal Responses: Companies are encouraged to submit proposals on any or all items firms can provide.

Company Qualification: All companies may be required to prove their qualifications concerning the following criteria:

- Financial capabilities
- Contractual history (references)
- Ability to fulfill the proposal by the terms and specifications
- Quality and stability of products and sources

W-9 Form: Company must submit a completed W-9 Form with the proposal.

Point of Contact: Company is requested to provide a person to contact for any information or questions on the submitted proposal response:

Name: _____ Title: _____
Phone Number: _____ Fax Number: _____
Email: _____

Term of Proposal: One-year beginning **July 1, 2021, to June 30, 2022**

Quantities: The district has supplied an estimated number of items and pickups. These numbers are based on past experience and usage. These figures are provided to help the vendor in preparing this proposal. The district reserves the right to need more or less than the estimated quantities on a unit basis at the unit proposal price unless otherwise specified by the company. The District does not commit the vendor to need a specific amount until a purchase order has been issued.

Awards: The District reserves the right to award based on the low total, the low proposal by item, or any combination that will best serve the District's interest.

Exempt Status: The District is exempt from all local, state, and federal taxes.

Purchases: The District will issue purchase orders for all purchases or rentals. No delivery shall be made without a purchase order. Deliveries must be made within sixty days of receipt of purchase unless otherwise specified on the District purchase order. Changes may not be made to the issued purchase order unless a new purchase order has been issued.

Invoices and Payments: Company shall submit separate invoices in duplicate for each purchase order after each delivery. Invoices shall indicate the purchase order number and shall be itemized. Invoices should be mailed to:

**Fabens Independent School District
Business Office
P. O. Box 697
Fabens, Texas 79838**

Payment will be made within thirty days of receipt of the invoice.

Change of Address: Any change of address must be submitted in writing to the business office.

Delivery Conditions: All deliveries shall be freight prepaid. F. O. B. destination inside delivery. All items are to be delivered to the delivery point unless otherwise specified on the purchase order. Delivery Point:

**Fabens Independent School District
610 NE Camp Street
Fabens, Texas 79838**

Delivery Point for Rental Items: The rental items will be at each separate district department. All departments are within a two-mile radius. The vendor is required to submit a specific schedule to include dates and times for pick-ups and deliveries.

Delivery and Risk of Loss: The title and risk of loss of the goods shall not pass to District until District actually receives and takes possession of the goods at the point of delivery or points of delivery.

Right of Inspection: The district shall have the right to inspect the goods at delivery before accepting them.

Cancellation: District shall have the right to cancel for default all or any part of the undelivered portion of an order after issuing a purchase order if the company breaches any of the terms hereof.

Contested Proposal Award: All companies wishing to contest a recommendation for the award of proposals and present additional information to the Board of Trustees relevant to the proposal will be required to submit a letter stating the reason (s) for contesting the recommended award of proposals and any information relevant to the proposed award. This letter will be filed with the Superintendent of Schools no less than forty-eight (48) hours prior to the meeting of the Board of Trustees where this particular proposal is on the agenda for action.

VENDOR COMPLIANCE TO STATE LAW

The 1985 Session of the Texas Legislature passed House Bill 620 relative to the award of contracts to non-resident companies. This law provides that, in order to be awarded a contract as a low company, non-resident companies (out-of-state contractors whose corporate offices or principal place of business is outside the state of Texas) proposal projects for construction, improvements, supplies, or services in Texas at an amount lower than the lowest Texas company by the same amount that a Texas resident company would be required to under proposal a non-resident company in order to obtain a comparable contract in the state in which the non-resident companies in order for your proposal to meet specifications. The failure of out-of-state or non-resident contractors must check the box in

Non-resident vendors in _____(give state), our principal place of business, are required to be _____percent lower than resident companies by state law. A copy of the statue is attached.

Our principal place of business or corporate offices is in the State of Texas.
Yes: _____ No: _____

COMPANY:

_____	By: _____
Company	(Please Print)
_____	_____
Address	Signature
_____	_____
City State Zip Code	Title

THIS FORM SHALL BE RETURNED WITH YOUR QUOTATION

FELONY CONVICTION NOTIFICATION

Section 44.034, Texas Education Code, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.” Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.”

This Notice Is Not required of a Publicly-Held Corporation.

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me, and the following information furnished is true to the best of my knowledge.

Vendor's Name: _____

Authorized Company Official's Name (Printed): _____

My firm is a publicly-held corporation. Therefore, this reporting requirement is not applicable.

Signature of Company Official: _____

My firm is not owned nor operated by anyone who has been convicted of a felony:

Signature of Company Official:

My firm is owned or operated by the following individual (s) who has/have been Convicted of a felony:

Name of Felon (s):

Detail of Conviction (s):

Signature of Company Official:

PROPOSAL IS SUBMITTED BY THE UNDERSIGNED IN COMPLIANCE WITH ALL INSTRUCTIONS, SPECIFICATIONS, SPECIAL CONDITIONS, AND PROVISIONS HEREIN. THIS OFFER MUST BE COMPLETED AND MANUALLY SIGNED IN INK FOR CONSIDERATION.

(Please Print or Type)

FIRM NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

TELEPHONE NUMBER _____

FACSIMILE NUMBER _____

AUTHORIZED SIGNATURE (Please Sign) _____

TYPED/PRINTED NAME _____

POSITION WITH COMPANY _____

CONTACT PERSON FOR PROPOSAL _____

E-Rate 24 Request Specifications:

Internal Connections

- 100 Access points plus Cabling (Extreme or equivalent)
- 1 Fiber Switch (Cisco or equivalent)
- 5 AP Cable Drops
- Network Maintenance Contract for 73 Cisco Switches
- Wireless Maintenance Contract for 204 Extreme Ap's, and five switches
- 1 Proctor cache Appliance
- 2-3000 UPS Units 2U
- 38-1000 UPS Units 1U